SOS Steering Committee Minutes  
Thursday, April 5, (12:00-1:00PM)  
Biology Conference Room SL 306

Present: Randall Roper (President), Lei Li (Secretary), Rob Minto (Chemistry and Chemical Biology), Chris Lapish (Psychology), Jason Meyer (Biology), Lixin Wang (Earth Sciences), Simon Rhodes (Deans office), Doug Lees (Deans office), Jane Williams (Deans office)  
Excused: Pierre Jacinthe (Earth Sciences), Gautam Vemuri (Physics), Yogesh Joglekar (Immediate past President) Snehasis Mukhopadhyay (Computer and Information Science), Ben Boukai (Math), David Skalnik (Deans office),

1. Approval of agenda  
Meeting was called to order at 12:03 and agenda was approved

2. Approval of minutes (minutes approved from February 2017)

3. Comments by Dean Rhodes

My opinion on NTT tracks
a) I like the Teaching professor 3 level series only (rather than also keeping the lecturer ranks and differentiating these two systems by terminal degree)
b) No up or out policy – dangerous for many of our colleagues. In that scenario, Science might have to opt out of these ranks.
c) No restriction on degrees (MS or PhD) – performance is the driver  
d) The Science Steering and Unit committees should work together to review and update our School P&T criteria. 
e) The Chancellor in response to the President’s speech asks us to review criteria for teaching excellence. This should be done for both TT and NTT tracks.
f) The unit committee has also noticed that our guidelines need updating in terms of how our candidates are informed after each step.
g) Our Science use of eDossier is under question - there is message from campus that we need to put the responsibility onto the candidates  
h) It is also likely that the instructions and guidance for chairs seeking external letters needs reviewing.
i) There also could be other areas to update. e.g. Student mentoring and Purdue WL guidelines – The new PU provost, Prof. Jay Akridge, stresses the mentorship of undergraduate, graduate and postdoc. Mentorship of undergraduate students is now in PU P & T guidelines. Although we follow IU guidelines, PU will have impacts on the promotion sides - this is already a string value for us.
j) Budget and pay raises - SOS is working on the budget now. The budget from the campus comes in late. It is tight, but better than last year. Pay raise will be given at 1% in general and another 1% based on merit.
k) SL-LD-SELB security  
➢ Planters done
- LD-SELB sign should be double-sided, it will be fixed
- Still need to do SL entrance – just had a meeting

l) SOS has 41 students in IUPUI Top 100
m) SOS has 9 Plater medallions
n) SOS has 4 students in Elite 50
o) Lixin Wang - President’s International Research Awards (PIRA).
p) Jason Meyer - 2018 IUPUI Outstanding Graduate and Professional Student Mentor.
q) Michal Misurevicz – elected to Polish Academy of Sciences
r) Michelle Salyers - Outstanding IUPUI Woman Leader
s) Keith Anliker - 2018 Chancellor’s Award for Excellence in Teaching.
t) Tamiko Porter - 2018 Glenn Irwin Excellence Award
u) Pratibha Varma Nelson – Pimental Chemistry Education Award a few weeks ago
v) I/O (Industrial/organizational) program recognized
w) Commencement this year is on the Saturday. A good representation from SOS faculty is needed.

4. Reports from Associate Deans

a. Jane Williams

a) Another 7 courses go through Gen Ed review. Most reviews are good; a couple were asked for additional materials. On April 23, everyone who has submitted a portfolio is invited to a town hall meeting with Jay Gladden and Jennifer Lee to provide feedback and learn the outcomes from the review. Terry Tarr and Debbie Harrold who are responsible for the Gen Ed review workshop through CTL (Centers for Teaching and Learning) were suggested by Jane to be invited to the UAC (Undergraduate Affairs Committee) meetings to remove any possible disconnect. We still have four more years to go in this process. Colleagues are encouraged to release their defensiveness by understanding that the purpose of the review is mainly to ensure that Gen Ed principles are taught and applied in the classroom regardless the course subjects and disciplines.

b) PULs (Principles of Undergraduate Learning) and PCLs (Principles of Co-Curricular Learning) are now called IUPUI PLUS+. PLUS stands for Profiles of Learning for Undergraduate Success. After two reads, it will be voted in May. The main question now is what the next step is and how we are going to implement this. The UAC group is looking at students learning outcomes to determine whether the spirit of PULs is retained.

b. Doug Lees

Our paperwork from campus was two weeks late, arriving Monday, April 2. Budgets are due back Apr 9. All I can say at this time is that our state appropriation rose $49,045 (0.6%) and our assessments increased by $195,831 (0.7%). I will provide a full budget report at the next SC meeting.

5. Current business:
a. The Science Steering and Unit committees work together to review and update our School P&T criteria. Things such as how the candidates are informed after each step and how the external letters are required are being examined. Campus wants us to start with eDossier. Enough appeal time for reconsideration is recommended. Faculty is encouraged to exercise their rights. SOS tends to give our candidates every possible opportunity in their P&T process.

b. Teaching excellence draft guidelines from teaching excellence subcommittee are expected by early May. The definition/requirement of teaching excellence will be discussed.

c. Faculty council election. Three positions are available for SOS faculty. Greg Druschel may be re-elected to serve another two years on the IFC. Nomination of new candidates will start soon and we need to elect 2-3 additional representatives from the School of Science before June 28. Both TT and NTT faculty are eligible to be elected.

d. Stressing student mentoring on P&T guideline has been discussed.

e. Possible dates for spring SOS faculty assembly. May 4th or May 11th is recommended.

f. Next steering committee meeting will be scheduled either on May 2nd or May 3rd.

g. Administrative review will be sent out before finals and due after finals. Two weeks are recommended for the review.

h. “Thanks” to Chris Lapish for leading the charge to prepare the statement to increase faculty diversity. The statement was praised by EVC Johnson and will be shared with other units on campus. Leslie Ashburn-Nardo raised concerns on possible increased service burden for certain faculty members. Dept chairs will be advised to interfere in case overburden may occur to certain faculty.

6. Adjourn
The meeting adjourned at 1:05pm.