SOS Steering Committee Minutes
Wednesday February 28, 2018, (1:00-2:00)
Psychology Conference Room LD124

Present: Randall Roper (President), Lei Li (Secretary), Rob Minto (Chemistry and Chemical Biology), Chris Lapish (Psychology), Jason Meyer (Biology), Snehasis Mukhopadhyay (Computer and Information Science), Gautam Vemuri (Physics), Pierre Jacinthe (Earth Sciences), Bruce Kitchen (Math), Simon Rhodes (Deans office), Doug Lees (Deans office), David Skalnik (Deans office), Jane Williams (Deans office), Yogesh Joglekar (Immediate past President)

Excused: Ben Boukai (Math)

1. Approval of agenda
   Meeting was called to order at 1:02 and agenda was approved

2. Approval of minutes (minutes from January 2018 approved)

3. Comments by Dean Rhodes
   a) The university president and chancellor ask schools to look at the P& T criteria this semester, especially for non-tenure track (NTT) faculty. The impact of up or out policies which are in effect at other IU campuses should be considered although this is not what we do at IUPUI. SOS have a number of lecturers who perform well but do not look for promotion. These lecturers, however, are valuable to our school.

   b) Similarly a clear statement about degree requirement is needed. Any requirements for doctoral level degrees might negatively impact some of our SOS disciplines. It is hard for some chairs to find a lecturer with a Ph.D. degree. In these disciplines, lecturers with master degrees should be acceptable.

   c) A new stop sign between SELB and LD building has been put up, which should help improve the pedestrian safety. No vehicles are allowed in that gap. More signage is needed to prevent student/faculty injuries.

   d) Commencement is now on Saturday. Discussions on changing the nature of school ceremonies are off the table now. Things will be as usual except that the time will be shorter. It is the school policy that each department has a fraction of faculty to attend the commencement.

   e) School alumnus, Jim Hutchins, a graduate of computer science dept won the prestigious IUPUI Hine Medal which is given to 1-3 IUPUI distinguished alumni each year.
f) We have 41-44 of top 100 students this year. Some students may have double major and thus may be counted in two schools. Nevertheless, it is a good #.

g) Chancellor asks for new names for buildings to make them clearer (not just LD or SL). Both School of Science and School of Engineering faculty will be consulted. Possibly names of important figures representing science and engineering may be used.

4. Reports from Associate Deans

a. Jane Williams

We will be having a connection event between University College and Biology on March 23rd. Advisors from UC and science will connect with biology pre-science majors. They will get to tour two labs; Susan Walsh and Jim Marrs. This effort is to more seamlessly transfer students into the school and help them feel more a part of the School of Science and welcomed.

Met with the new Honor’s executive Dean – Dr. Kristy Sheeler. She would like to try and improve the honor’s curriculum on campus. So we will be talking with departments to see if there are creative and efficient ways to offer honor’s options. This may be a way to allow growth in the school’s honor’s program.

Gen Ed Review process continues. Science has about 10 courses being evaluated each semester. We are doing pretty well in this process.

Revision of the PULs (Principles of Undergraduate Learning) continues. The taskforce is continuing to seek and incorporate feedback. The most up to date version will be distributed on Monday March 5th to the school. Please feel free to send me feedback or communicate directly to anyone on the taskforce.

b. Dave Skalnik

SOS research activity remains strong from July through January. The total $ for grants submitted is down by 1%. However, the $ amount for awarded grants is up 120% and ICR up 166%. Faculty are very successful.

Mary and Tina ask for grant applications to route through office so that they can check the collaborative work to make sure that ICR flow is properly accounted for. If faculty is listed as a key personal member instead of a co-investigator, the ICR split does not automatically occur.
c. Doug Lees

Combined Fall and Spring Fiscal Analysis – Income

<table>
<thead>
<tr>
<th></th>
<th>Budgeted</th>
<th>Thru Fall</th>
<th>6/30 Projct.</th>
<th>% Change</th>
<th>Thru Spring</th>
<th>6/30 Projct.</th>
<th>% change</th>
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</thead>
<tbody>
<tr>
<td>R UG</td>
<td>38,621,354</td>
<td>19,733,477</td>
<td>38,158,160</td>
<td>-1.2%</td>
<td>35,778,945</td>
<td>38,344,057</td>
<td>-0.7%</td>
</tr>
<tr>
<td>NR UG</td>
<td>10,228,573</td>
<td>5,292,080</td>
<td>10,577,819</td>
<td>3.4%</td>
<td>10,273,738</td>
<td>11,048,148</td>
<td>8%</td>
</tr>
<tr>
<td>R G</td>
<td>1,314,174</td>
<td>735,626</td>
<td>1,355,437</td>
<td>3.1%</td>
<td>1,394,780</td>
<td>1,463,308</td>
<td>11.3%</td>
</tr>
<tr>
<td>NR G</td>
<td>4,525,181</td>
<td>2,453,850</td>
<td>4,616,151</td>
<td>2.0%</td>
<td>4,341,949</td>
<td>4,470,193</td>
<td>-1.2%</td>
</tr>
</tbody>
</table>

R: resident; NR: non-resident; UG: undergraduate; G: graduate

Compared to 2017 we project to have $1,584,267 more in tuition & fee income this year.

Compared to 2017 we project to have $1,295,034 more in total income after assessments.

Our expenses are up due to increased MSEP costs and the fact that we have fewer vacated lines this year and less salary & FB set asides for August hires.

5. Current business:

a. Statement on diversity for departments (Chris Lapish)

Dear Colleagues,
The School of Science is proud of the diversity of our faculty. To ensure we continue to grow the number of faculty from historically underrepresented groups it is imperative that we strive to improve their representation in leadership roles in the School of Science. The 2017-2018 School of Science steering committee is asking that when you and your colleagues choose your standing committee representatives for the 2018-2019 academic year you keep this in mind. We would underscore that this request is not intended to influence the process by which you choose your standing committee representatives, but rather a request to consider diversity as an important issue during your process.

Sincerely,
2017-2018 Steering Committee

The statement will either be directly sent out via SOS list server or go to dept chairs for faculty discussions.

b. Subcommittees on Teaching Excellence and P&T Processes

Teaching Excellence Subcommittees addressing teaching excellence: Committee as whole had a meeting addressing multiple levels of teaching excellence:

For lecturers' promotion to senior lecturers: only teaching excellence is required.
For promotion to associate and full professors: either “satisfactory” or “excellent” in teaching is needed.

Timeline is by the end of the semester, a tentative draft will be prepared and shared with the steering committee and Dean Rhodes. The current criteria is somewhat out-of-date. What is considered as “acceptable” in teaching is not clearly defined. A draft document will be circulated in the near future.

Rajeev Raje and the P&T processes subcommittee have also formed two sub-subcommittees. One sub-subcommittee is looking at how our P & T documents can be transferred to the eDossier system. The other one is looking at where the difference is between the SOS document and the University document as we have to be compliant with the campus policy.

c. Career Path/rank of NTT faculty

The campus initiative is a mixture of various things. IFC/academic affairs group proposed a pathway called “professor of teaching” (assistant, associate and full levels) with criteria for promotion between stages. Whether the lecturer levels will stay is unclear. Also, the terms to be used are unclear and even confusing.

The terminal degrees required for these teaching professors are not clear; some “professors of teaching” only have a master degree. SOS may make exceptions for our master lecturers. However, it will be harder and harder to make exceptions.

In this committee, we need to define the faculty title for teaching faculty. We should have a good standard of the titles, which is not based on years of teaching, but rather based on teaching excellence.

Tenure-rank professor promotion based on teaching also requires excellence in teaching.

Promotion of Lecturers to Senior lecturers may need to require the invention of some new teaching techniques that are adopted by other institutes.

Schools can have a higher standard than the campus level.

Discussions in departments are required; the topic will be continuingly discussed in future steering committee meetings.

d. Process of Approving revised PULs/PCLs

ECV Johnson put together a committee to revise the current PULs and PCLs (The Principles of Co-Curricular Learning).

As showed in the figure below, students are introduced to the principles of communicator, problem solver, innovator, and community contributor in general education and first year experiences and progress along these pathways in their major coursework, co-curricular, and engaged activities toward the capstone/culminating experience. Faculty are strongly encouraged
to also read the document associated with the figure. The file has been sent to dept chairs to share with faculty. Feedback may be directed to unit’s representatives to IUPUI Faculty Council (IFC) and Undergraduate Affairs Committee (UAC). The comments can also be sent directly to Jane. The goal is to create a file to reflect the education IUPUI provides and to help our students to showcase what they have learned at IUPUI in their resume.

6. Next meeting
   a. To set up a new meeting time in March

7. Adjourn
   The meeting adjourned at 1:02pm.